



Irish Australian Association



13-15 Carrington Street, Adelaide, SA 5000; tel:(08) 8212 3767
email: irishclubsa@bigpond.com www.irishclub.org.au

CASUAL HALL HIRE AGREEMENT

The Irish Club is a non-smoking venue. Children under the age of 18 must not be on the premises after midnight.

In accordance with our liquor license, drinks (alcoholic or non-alcoholic), **MUST NOT** be brought onto the premises.

<p><u>Contact Details</u></p> <p>Name of Person/Group: _____</p> <p>Contact Person: _____</p> <p>Phone #: (H) _____ (B) _____</p> <p>(M) _____ (E Mail) _____</p> <p><u>Hiring Times</u></p> <p>Day Midday – 6:00pm</p> <p>Evening 7:30pm – Midnight</p> <p><i>From Midnight until 1:00am a surcharge of \$50 per hour will apply.</i></p> <p>Other times can be negotiated.</p> <p>IAA Member Yes No</p> <p>If yes, membership number: _____</p>	<p><u>Hire Details</u> <i>(circle as appropriate)</i></p> <p>Date of Hire: _____ Time of Hire: _____</p> <p>Estimate attendees: <50 50-100 100-150 150-200 >200</p> <p>Bar Facilities Required Yes No</p> <p>Kitchen Facilities Required Yes No</p> <p><u>Charges</u> <i>(circle as appropriate)</i></p> <p>Hall Hire \$420</p> <p>Bond \$100 <i>(to be paid on confirmation of booking)</i></p> <p>Cleaning \$75 Yes No</p> <p>Kitchen \$50 Yes No</p> <p><i>Microphones, Crockery, cutlery and linen can be hired at extra cost.</i></p> <p>Full Hire Fee to be paid prior to function</p> <p>DO NOT drag tables and chairs across the floor. DO Not stick tape to walls or floor.</p>
<p>Please complete this form and return it with bond to:</p> <p>Hall Hire Co-ordinator Irish Australian Association Inc 13-15 Carrington Street Adelaide SA 5000</p> <p>For further information please ring, 0400 055 188</p> <p>NO CASH UNLESS IN PERSON TO IAA COMMITTEE MEMBER AND RECEIPTED</p>	<p><u>Office use only:</u></p> <p>Date Bond Received - \$100: _____ Initial: _____</p> <p>Date Hire Fee Received: - \$ _____ Initial: _____ (inc cleaning fee)</p> <p>Amount received: _____</p> <p>Date Bond Returned - \$100: _____ Initial: _____</p> <p>Full Bond Returned: _ Yes _ No</p> <p>If No, note reasons:</p> <p>Signed:</p>

