

CASUAL MAIN HALL HIRE AGREEMENT

The Irish Club is a non-smoking venue. Children under the age of 18 must not be on the premises after midnight. In accordance with our liquor license, drinks (alcoholic or non-alcoholic), MUST NOT be brought onto the premises.

Contact Details

Name of Person/Group:
Contact Person:
Phone #:
Email:
IAA Member: YES NO
If yes, membership number:

Hiring Times

- Day Midday – 6:00pm
- Evening 7:30pm – Midnight
From Midnight until 1:00am a surcharge of \$50 per hour will apply.
- Other times can be negotiated.

Hire Details

Date of Hire: Time of Hire: Day Midday Evening - Midnight Other (needs approval)
Estimate attendees: <50 50-100 100-150 150-200 >200

Charges (tick as appropriate)

Bar Facilities will be provided.

Hall Hire \$420 Bond \$100 (to be paid on confirmation of booking) Cleaning \$75 Kitchen \$50

NO CASH UNLESS IN PERSON TO IAA COMMITTEE MEMBER AND RECEIPTED

- Microphones, Crockery, cutlery and linen can be hired at extra cost.
- Full Hire Fee to be paid prior to function
- **DO NOT drag tables and chairs across the floor. DO Not stick tape to walls or floor.**

Please complete this form and return it with bond to:

Hall Hire Co-ordinator
Irish Australian Association Inc
13-15 Carrington Street
Adelaide SA 5000

or lodge directly into our Bank
Account: BSB: 105-900
ACC NO: 953185740

For further information please ring, 0400 055 188

Office use only:

Date: Bond Received Initial: _____

Date: Hire Fee Received Initial: _____
(inc. cleaning fee)

Amount received:

Date: Bond Returned Initial: _____

Full Bond Returned: YES NO

If No, note reasons:

Signed: _____

